

WEEKLY SPLIT UP SYLLABUS: 2021-22

CLASS: IV SUB: Computer

Name of the Book: Compu Kid

MONTH	WEEK	ALLOTTED DAY	TOPIC	CONTENT	ASSIGNMENT
April	5-9	1	History of computer	Abacus, Napier's Bone, Pascal's Adding machine	Draw mentioned device in fair note copy
	12-16	1		Analytical Engine, Few popular machine	Read & learn the advantage of machine shown in the slide
	19-23	1		Explaining Data Capsule – Mark 1, ENIAC, EDSAC	All mentioned contents will explained with the help of video & virtual meet.
	23-30	1		Text Book activity, Solving Exercise	Reading the chapter, Writing answers in fair copy
May	1	-	TYPES of COMPUTER	-	-
	3-8	1		Analog and Digital computer, Mainframe and Mini computer	Writing important points Learning point & watching video
June	21-26	1	TYPES of COMPUTER MEMORY OF A COMPUTER	Micro, Super Computer. Text book activity	Knowing different features of computer & Writing answers in a copy.
	28-30	1		Solved Exercise	Write all solved answers in same note book.
July	1-3	1	More About LOGO	Introduction on LOGO, How to type command – FD,BK, LT, RT etc. Repeat Primitive – circle, hexagon, pentagon, star	Learn Difficult words, Follow steps for executing commands Write commands with figures
	5-10	1			
	12-17	1			
	19-24	1	Calculations in LOGO	Operator & Functions with command, Self-Assessment	Solving commands on the board, Solved QAs, MCQs, Matching
	26-31	1			
Aug	2-7	1	MORE ABOUT WINDOWS	Windows main screen	Self-Assessment (MCQ)
	9-14	1		Icon, Scroll bars, Status bar, File & Folders	Learn Difficult words Practically window main screen will be shown
	16-21	1		Text Book activity	Naming tools, short cut keys
	23-28	1		Text book Exercise	solving F/B, T/F & Matching
	30-31	-	-	-	-
Sep	1-3	1	HARDWARE & SOFTWARE	Explain Hardware – input, output & memory device	Writing notes in the copy.
	6-10	1		Explain software – OS, Programming, Compiler	Learn solved QAs, Complete F/B & True False
	13-17	1	Revision	-	-
	20-24	1		Revision of HY syllabus	Giving Question Paper pattern type Qs for revision

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Oct	1	-	Revision	Practice Paper – Google Form	Opening Response sheet
	4-8	1			
	18-22	1			
	25-29	1			
	30-31	1		Correcting Revision work	Learning all the answers
Nov	1-5	1	Playing with words	Selecting Text with mouse & Shift Key	Practical - selection , copy & paste
	8-12	1		Font size, Bold, Italic, Font size, Copy & Paste	Understanding important of formatting features
	15-19	1		Short cut keys	Underlining all short cut keys
	22-26	1		Text book exercise	Writing answers from DOC file
	29-30	1		Self-Assessment	Solved QAs, MCQs, Matching
Dec	1-3	2	Managing Text in MS-Word	Undo, Redo, Spelling & Grammar features	Steps through video, Writing QAs from Doc file
	6-10	2		Revision of HY syllabus	Practice on G Form (MCQs, SQs)
Jan 22	10-14	2	Formatting Text in MS-Word	Applying Font style, Text Effect,	Watching explanation through video
	17-21	2		Bullet & Number list, Change Case, Alignment	Clearing doubts in G Meet
Feb 22	1-4	2	Internet	Introduction, benefits of E Mail	Practical – opening mail & showing inbox & send box
	7-11	2		Internet terminology- Web page, Website, downloading, uploading	Writing points / underlining points
	14-18	2	Revision	Email & E mail address	Discussion of QAs in G Meet
	21-25	2		Revision of Annual syllabus	Giving Question Paper pattern type Qs for revision

Sub Teacher : Mrs L Das